



A meeting of the PCC took place in the Ellerton Room on 24 May 2022

MINUTES

Present: Revd James Hutchings, Steve Cox, Paul Teverson, Lis Munden, Annie Sullivan, Peter Boyling, Trisha Hawkins, Judy Gowing, Phil Bladen

Apologies were received from: Fouki Heller, Geoffrey Barnett, Michael Ross-McCall, William Heller, Carolyn Wilson, Sue Mackworth-Praed, Alison Macmillan, Michael Murison,

1. Minutes from the last PCC meeting in March were received as correct.
Trisha Hawkins was welcomed as a returning PCC member.
Ukrainian families are beginning to arrive in Barnes.

2. Appointments

- Vice chair: Peter Boyling, proposed by James Hutchings and seconded by Judy Gowing
- Treasurer: Michael Ross-McCall, proposed by Peter Boyling and seconded by Trisha Hawkins
- Stewards and Eucharist assistants were appointed.
- PCC secretary: Judy Gowing
Judy has expressed her wish to stand down.
- Electoral Roll Officer: Rachel Skilbeck
- Safeguarding Officers: Lis Munden.
Natasha Mold is stepping down. She covers the children's side and Lis covers vulnerable adults. A young parent/teacher/governor might be useful. Diocese is very helpful. It was suggested that Jacky or Julie might have some suggestions.
Action: JH
Action: LM
- Director of Music: Toby Ward
He will be full time from 1 Sept but will start getting to know us and recruiting for choirs from 1 June. He will be invited to attend PCC in July and talk about his strategy. James is looking forward to meeting with Geoffrey, Jacky, Julie and Toby to plan services.
- Kitson Hall manager: Anita Janus (known as AJ)
- Church appointments:
*It was suggested James Kyrle-Pope might be invited to join the Fabric committee with a view to looking at reducing the carbon footprint. **Action: ?JH/PBo?***
- Christian Aid coordinator.
Celia Cleave is standing down.

3. Finance

In Michael's absence, he had sent two resolutions for the PCC to consider:

1) THE PCC HEREBY APPROVES THE APPOINTMENT OF STEWARDSHIP AS INDEPENDENT EXAMINER FOR 2022 AT A FEE OF £800 PLUS VAT AND AUTHORISES THE TREASURER TO MAKE THE NECESSARY ARRANGEMENTS AND TO EXECUTE AN ENGAGEMENT LETTER ON ITS BEHALF.

Proposer: Peter Boyling; Seconder: Phil Bladen . All in favour.

2) The following resolution was unanimously approved to appoint the authorised signatories to the Business Current Account titled St Mary's Barnes Parochial Church Council maintained at NatWest:

THE PCC HEREBY APPROVES THE FOLLOWING AS AUTHORISED SIGNATORIES UNTIL FURTHER NOTICE: PETER BOYLING, STEVE COX, FOUKI HELLER AND

MICHAEL ROSS-MCCALL AND AUTHORISES THE TREASURER TO IMPLEMENT THESE CHANGES AND THE SECRETARY TO ISSUE CERTIFIED RESOLUTIONS AS REQUIRED ON ITS BEHALF:

- CAF BANK (CURRENT AND DEPOSIT ACCOUNTS)
- NAT WEST BANK (CURRENT ACCOUNT)
- SHAWBROOK BANK (DEPOSIT ACCOUNT)
- CCLA COIF CHARITY INVESTMENT FUNDS (A) AND (I)
- BNY MELLON CHARITIES FUND/NEWTON GROWTH AND INCOME FUND

Proposer: Annie Sullivan, seconder: Lis Munden. All in favour.

It was questioned whether all the above members needed to be signatories for all the accounts. The majority of the activity is on the CAF Bank account.

Action: JG/MRM

Trisha Hawkins requested that her credit card is removed from the church Microsoft for licences etc. It was questioned whether we should have a church credit card. Peter undertook to pursue this issue with other financial questions.

4. Looking ahead:

- Platinum Jubilee event (3 June). All members were given posters to display in windows/cars. Annie offered to help erecting the marquees at 9.00am on Fri 3 June. Helpers are also needed to help clear up afterwards: Pimms will be served as an incentive. Steve agreed to stay and help, with Sarah.
- Invitations have gone to Viera Gray House, Walsingham Lodge and Brookwood Lodge. All are welcome. A grant had been received from the Council to cover costs. There will be a Jazz Band; scones, strawberries and tea will be served.
- Volunteers Day (3 July) James will be emailing all group leaders to ask them to man a stand with info about their group and recruit new members. It was agreed to have a board up for the following week for people to sign up later.
- Barnes Fair Day (9 July): There will be an Art Exhibition, Climb the Tower, Children's activities, Pimm's tent, Jazz band. Do we want to be offering catering? Judy has asked Natasha if there's anyone who helped at the Vineyard Lunch who might coordinate.
- Space on the common: There was a discussion about what to do with our space on the Common. A display about activities in the churchyard. It would be good if we can find people to be a presence there at least in the morning. Ask FoBC if they would carry a poster pointing people to the church as their Art Exhibition is in church.
- Christmas Fair: Philippa and Kate have stepped down and we need to find someone else or another team. Kate is happy to contact the outside traders.

Action: JG

5. Associate Priest update

James reported that the advertisement is out, with a deadline for applications of 5 June and interviews on 4 July. There will be a parish visit on 18 June. All PCC members are asked to keep this date free at lunchtime. It is important for the candidates to meet us.

Action: ALL

6. Fabric

Floodlights: Phil reported that the cheapest option is full refurbishment and switch to LED bulbs. The company who installed the floodlights recommended this action. The option would cost about £4500. Steve asked about a warranty. Phil will enquire. On a proposal from Phil Bladen, seconded by Peter Boyling, all those present approved proceeding with this option.

The lych gates have been repaired and rehung. All comments so far have been favourable.

In future, we'll add a link in the Weekly News to the PCC minutes. **Action: JG**

7. Rector's report

There was a discussion about a return to offering the chalice to all communicants, as now recommended by the Church of England. James would like to do this. St Michael's has already done so. The consensus was to keep arrangements as they are, with the Priest's intinction, as it has not been long since that was introduced. The policy should be reviewed at the next PCC.

Action: JG

8. Environment. There had been no further meeting since the last PCC.
9. Correspondence - none
10. Deanery Synod – next meeting is 7 June 2022.
<p>11. Safeguarding</p> <p>- First Aid training</p> <p>Lis has prepared a notice to go in this week's Weekly News asking who is a qualified First Aider. Lis is happy to offer a First Aid awareness session on Sat morning, 23 July. This will be for information rather than being a formal First Aid training course. Lis was thanked.</p> <p>New recruitment in future, those recruiting will be required to take a Safer Recruitment Course in advance. This applies to recruiting volunteers as well. All PCC members need to do two courses: standard Safeguarding and Safer Recruitment Course.</p>
<p>12. AOB</p> <p>Paul and Lis will help with the annual Garden of Remembrance service this Sunday.</p>

Future dates:

<u>SC</u>	<u>PCC</u>
27 Jun	12 July
12 Sept	27 Sept
	18 Oct (Away Day)
14 Nov	29 Nov
23 Jan	7 Feb
13 Mar	28 Mar

Meeting closed at 19.40 with the Grace.