



A meeting of the PCC took place in the Ellerton Room at 6.15 pm on Tuesday, 22 March 2022

## MINUTES

	<p>Present: Revd James Hutchings, Phil Bladen, Fouki Heller, Patrick Findlater, William Heller, Sue Mackworth-Praed, Rachel Skilbeck, Michael Ross-McCall, Annie Sullivan, Joan Wheeler Bennett, Steve Cox, and Paul Teverson</p> <p>Apologies were received from Peter Boyling, Cate Summers, Cathy Putz, Judy Gowing, Michael Murison, and Lis Munden</p>
	The Rector opened the meeting in prayer.
2	The minutes of 1 February meeting were approved as a true record.
3	Matters arising. No new matters were raised.
4	<p>Rector's report</p> <ul style="list-style-type: none"> <li>- Return of the chalice; a letter from Bishop of Southwark was discussed. There was a discussion re the rising covid numbers in Richmond. The PCC agreed that for now Revd James will dip bread into cup for parishioners per the 'priest's intinction'. We will return to former process of stewards bringing up the bread &amp; wine during offertory hymn, starting on Maundy Thursday. This change will be reflected in a pew sheet note. <span style="float: right;"><b>Action: Revd James</b></span></li> <li>- Ukraine. James met today with Revd David Cooke and Fr Stephen Stavrou to discuss Barnes Team Ministry working together to support current refugee crisis. It is understood most refugees will be Catholic. The Team will offer support to St Osmunds, and are looking into hosting a lunch.</li> <li>- Maundy Thursday. Service will begin with the Eucharist in church, rather than Maundy Supper in Kitson Hall per previous years. Rev James is revisiting how St Mary's will worship around Easter. Faure's requiem at Palm Sunday evening has been changed as Choral Scholars are not able to attend. <span style="float: right;"><b>Action: Revd James</b></span></li> <li>- Christmas Fair. Coordinators are needed for 2022.</li> <li>- Assistant Priest appointment. Applications will be accepted via the Diocese who will process paperwork. There are two possible candidates that Revd James and Fr Stephen are to meet with (both already have own housing, so a contribution could be made toward). The contract will be for 5 years, with possible 3 year review. John Kiddle is supportive of this effort. The time will be split 50/50 between St Michael's and St Mary's. It is hoped for a September start. Discussion is underway to refine position spec. We will also be updating the Parish Profile</li> <li>- Resourcing Ministry. Patrick is in favour of the Asst Priest initiative but raised financial concerns as we are moving toward a deficit of £42,000 for 2022. There has recently been a 5% reduction in giving (having recently lost 3 donors). Additional comments were made relating to confidence that the funds would come to support this need.</li> </ul>
5	<p>Finance.</p> <ul style="list-style-type: none"> <li>- 2021 accounts have been inspected by Alistair Cameron (for his final year). On a resolution proposed by Patrick Findlater, seconded by William Heller, the accounts were approved by the Council.</li> <li>- Metro Bank accounts. National Westminster has provided disappointing service to Patrick and he would like to proceed with Metro Bank, which has better customer service and a slightly better interest rate. Patrick proposes he open an account. The Standing Committee agreed and the PCC ratified with all in favour.</li> </ul>

6	<p>Faith in Action review</p> <ul style="list-style-type: none"> <li>- It was agreed to have a three-year cycle of review, starting for 2023, which includes checking the reserves of each charity to support those especially in need. This would be a guideline not a rule, to allow for flexibility considering current need.</li> <li>- The PCC discussed whether they should give from their own funds, with a variety of views. It was agreed to keep current policy but that the FiA group could come to the PCC to suggest direct giving in particular circumstances, ie if giving has significantly declined or a charity is especially in need.</li> <li>- Further discussion at a future meeting about a change in charity champions.</li> <li>- The PCC gave thanks Peter Boyling for his notes.</li> </ul>
7	<p>Away Day follow up</p> <ul style="list-style-type: none"> <li>- Need to follow-up on action discussed by Wellbeing group in a future meeting. <b>Action: Judy</b></li> </ul>
8	<p>Fabric Committee</p> <ul style="list-style-type: none"> <li>- Lych Gate is to be removed on Thursday for start of repairs.</li> </ul>
9	<p>Environment Group report</p> <ul style="list-style-type: none"> <li>- The group is looking for two others to join that have a passion for the environment.</li> </ul>
10	<p>Safeguarding &amp; First Aid and Mental Health training</p> <ul style="list-style-type: none"> <li>- Three recent incidents of people needing first aid help (Barnes Music Festival)</li> <li>- First Aid training - St John's Hospital, 8 people £1560</li> <li>- For larger events, discussion that there should be a few first aiders onsite.</li> <li>- Investigate how many trained first aiders we have. Pew sheet?</li> <li>- At church events, especially Friends events, can we work toward having the right number of people?</li> <li>- We should have a document that is easily accessed/displayed (by safeguarding/fire) with highlights of first aid help (what to do) in simple steps.</li> <li>- Phil and Rachel will feed this back to the Friends <b>Action: Phil / Rachel</b></li> <li>- Possibly have some sort of wheelchair that helps move someone while awaiting ambulance</li> </ul>
11	<p>Kitson Hall</p> <ul style="list-style-type: none"> <li>- 4 applicants (from 7) have been short-listed and will be interviewed shortly.</li> </ul>
12	<p>Correspondence</p> <ul style="list-style-type: none"> <li>- Thanks from Jerusalem Princess Basma Children's Home</li> </ul>
13	<p>AOB</p> <ul style="list-style-type: none"> <li>- Please note meeting dates below <b>Action: All</b></li> <li>- The PCC thanked Patrick Findlater for his 12 years of service, this is his last meeting</li> <li>- Approaching the end of Phil Bladen's term as Churchwarden; hopefully to continue a year as Deanery Synod</li> <li>- 3 year term on PCC has come to an end: Rachel Skilbeck, Joan Wheeler Bennett, Cate Summers and Steve Cox</li> <li>- Steve Cox is willing to stand as new churchwarden at APCM</li> <li>- Michael Ross-McCall will replace Patrick as Treasurer. CAF Bank now has Michael's details.</li> </ul>

### **Dates of future PCC meetings:**

at 18.15 unless stated:

5 May (APCM at 19.30), 24 May, 12 July, 27 Sept, 15 Oct (Away Day)

29 Nov, 7 Feb, 28 Mar