

Barnes Team Ministry  
The Parish Church of St Mary Barnes

A meeting of the PCC took place in the Ellerton Room  
on Tuesday 7 February 2023 at 6.15 pm

MINUTES

	<p>Present: Revd James Hutchings, Revd James Marston, Peter Boyling, Trisha Hawkins, Fouki Heller, William Heller, Sue Mackworth-Praed, Phil Bladen, Annie Sullivan, Michael Murison, Geoffrey Barnett</p> <p>Apologies from Steve Cox, Michael Ross-McCall, Paul Teverson, Lis Munden, Cathy Putz, Alison Macmillan</p> <p>In attendance: Helen Gibbs as future PCC secretary</p> <p>Peter Boyling chaired the first part of the meeting in Revd James Hutchings' absence.</p>
1	<p>Peter welcomed James Marston and Helen Gibbs to their first St Mary's PCC meeting. Minutes of the last PCC meeting were accepted as correct. <b>JG to print for signature.</b></p> <ul style="list-style-type: none"><li>- A/v equipment update was covered under Fabric below.</li></ul>
2	<p>Finance</p> <p>James (JH) presented the financial documents in Michael Ross-McCall's absence.</p> <p><b>Review draft 2022 Management Accounts</b></p> <p>Treasurer's notes:</p> <p>Profit/(loss) exc investment &amp; property gains/(losses)/transfers: Year-to-date: YTD Actual surplus £17,553; YTD Budget surplus £11,705; YTD 2021 deficit £32,214; Total assets 31/12/22: £1,373k (cf £1,412k on 31/12/21). Total income was £600,691 (cf budget £435,750) and actual 2021 (exc gain on Boileau Road) of £413,632.</p> <p>More Friends/other events, higher Hall lettings, higher investment dividends and wedding/funeral fees in 2022; (no Ball and Covid restrictions / negative impact in 2021).</p> <p>Total expenses were £583,139, (cf budget £424,045) and actual 2021 £445,845 - higher salaries and change in booking wedding/funeral costs in 2022; no Ball and fewer events in 2021.</p> <p>Offerings/donations to 31/12/22 were £992 (0.5%) lower than same period in 2021. Surplus on Friends' events in 2022 was £69,474 (cf £24,496 in 2021). Hall rents were £79,764, (cf budget £50,000) and 2021 actual £45,494, Deficits (exc investment losses) in 2022 were incurred by General Fund £20,518, Youth Fund 2018 £29,031 and Music Fund £4,041.</p> <p>Charitable giving of £152,301 inc extra Ministry parish share was 25.4% of Total income in 2022.</p> <p><b>Review draft 2023 Budget:</b> Many more people have been included this year in drawing up the draft budget, providing estimates of proceeds from their area. Staff costs have increased significantly. The estimates of income from the Friends and the Hall are conservative. 'Money is not our master, but our servant'.</p> <p>It would be disappointing if the stewardship campaign did not produce 10% increase as included in the budget. We hope to broaden our giving rather than deepen it. On a proposal from Geoffrey Barnett, seconded by Fouki Heller, the PCC approved the 2023 budget. All were in favour.</p> <p>Peter Boyling commented on fuel costs. We have an annual contract as part of the Church of England, giving a good negotiating platform. However, it means we are committed to the current price (even if fuel prices fall) until the end of contract in September. If we wish to opt out of the contract before it rolls over, we need to decide before 1 April. <b>Richard Nickels is investigating the options.</b></p> <ul style="list-style-type: none"><li>- <b>Review/approve additional hours for bookkeeper.</b></li></ul>

	<p>Michael Ross-McCall had suggested that it was appropriate to increase Pauline Cooke's hours to 10 hours/week. This was agreed.</p>
3	<p>Rector's report</p> <p>James H will be taking a sabbatical from 14 May - 6 August. This is to focus on spending uninterrupted time with Alice, enabling them to reflect and plan ahead together, both personally and for James' ministry. The impact will be minimised as we shall have James M for much of this time (agreed with Father Stephen).</p> <p>Children and Youth: The Children and Youth Worker 3-year contracts expire at the end of February. Currently Jackie does 22 hours and Julie 14 hours. Because of the pressures and good results they have achieved, James H would like to create a proper job-share with Julie also contracted for 22 hours. SC had approved this.</p> <p>Pastoral Contact Scheme: Evidence shows that the most common reason for someone stopping being a churchgoer is that nobody at their church seemed to notice when they stopped coming. James H is setting up a scheme where each regular member of the congregation is offered a pastoral contact (PC). At the minimum the PC will be aware if the person does not appear as is usual for them. A phone call or email could be made just to touch base. In other cases, the PC will be well known to the congregant and they may have more regular contact. We should also feel able to contact their PC if we need some help. The PC will contact the clergy or another in the pastoral group as appropriate.</p> <p>Revd James Marston was welcomed at the Parish Eucharist on 4th December and licensed in the evening at St Michael's. He is settling in well and enjoying the shared role.</p> <p>The START course has had an encouraging beginning with 5 participants plus helpers from the congregation.</p> <p>The Thursday coffee morning has begun well. This sits alongside the coffee scheme with local cafes which Julie Smith set up, and a new voucher scheme (for different cafes) which is an initiative of Barnes Cares - the informal grouping of local organisations of which we are a part.</p> <p>Inviting previous baptismal families back for a short special service on the Baptism of Christ Sunday was a success, with 21 adults and 16 children attending and others getting in touch positively even if they couldn't come. It will hopefully become an annual event.</p> <p>Bishop Richard Harries' Lent course on the poetry of George Herbert runs for 6 weekly sessions. There will also be a Lent study group at St Michael's linked to the Letter to the Romans, and Paula Gooder's book on the New Testament figure of Phoebe.</p>
4	<p>MAP renewal</p> <p>A renewed, simpler plan was proposed which will focus on 3 major areas in the next 3 years. Growing our faith; Serving the people of Barnes by widening use of the church and partnering local groups; Promoting care for God's creation. All agreed. <b>Cheryl will be asked to create an attractive booklet.</b></p>
5	<p>Kitson Hall: Kitson Hall has been targeted by a burglar. It was concluded that the theft followed a shed break-in where Clifford Studios had kept keys to both halls. The locks are to be changed. It was suggested that Clifford Studios be invited to contribute to the cost. It has been suggested that we install a key fob system which, after initial investment, will provide a far more flexible and secure arrangement. On a proposal by Phil Bladen, seconded by Michael Murison, William was given approval to spend up to £4,000.</p>
6	<p>Fabric</p> <p>Hoare Memorial has been installed.</p> <p>The application for a faculty for the new audio-visual system has gone to the diocesan chancellor and as part of the process, the project details are being advertised to the public.</p>

	<p><u>Additional toilets</u> The current toilets require attention as there are only two (leading to queues) and they block frequently. Rather than frequently hiring temporary toilets, it is suggested that we build additional permanent toilets. From a range of ideas offered by an architect it was proposed to pursue one that involves replacing the two existing toilets with four new ones in an extension built on the path to the Hall. Additional storage would also be provided. Detailed plans are being drawn up and costed, for presentation to the PCC for consideration. The work would include a study of how to remedy the current sluggish drainage from the existing toilets. It is thought that the drains run under the church. The cost, inc fees, would be £150,00-£200,000.</p> <p>Trisha Hawkins commented that as a member of the Fabric Committee, she was disappointed to note that this was the first she had heard about the proposal. She suggested that we should perhaps be looking at the bigger picture of what we might need in the next decade. The proposal presented would make it difficult to run the Bike Sale, as it severely restricts the available space for working on the bikes. This would potentially mean losing £15,000 pa. Annie thought it a good idea to open up a discussion and have some blue-sky thinking.</p> <p>The cost of hiring Portaloos (x2) for 2 weeks = £500.</p> <p>PCC would like to see all the designs drawn up by the architect. <b>Peter to circulate to the PCC.</b></p> <p><u>Break-in to church</u>: On the night of 24 February, part of the 1215 window in the chapel was knocked out. Two loudspeakers belonging to the Macbeth production unit were stolen, but none of the church's possessions, and there was no other damage done. It was reported to the police. It appears to be one of a number of such break-ins in Church Road and the High St over the last few weeks. We have approved a quotation of £340 from a local glazier to replicate the original design. As the cost was only marginally higher than our insurance excess, no claim will be made.</p>
7	<p>Safeguarding</p> <p>A Sunday club parent, Nicola King is interested in taking over from Natasha as a Safeguarding Officer.</p> <p>PCC members will be informed when they should renew their SG training and complete another Confidential Declaration form.</p>
8	<p>Vacancies</p> <ul style="list-style-type: none"> <li>- Safeguarding Officer see above.</li> <li>- Christmas Fair coordinator. We need someone to pull together all the elements which all work well on their own. Work should begin after the summer holiday. A detailed plan is being drawn up.</li> <li>- An Environment Group lead is also sought.</li> <li>- <b>PCC members were encouraged to offer suggestions for these posts.</b></li> </ul>
9	<p>AOB</p> <p>Please note future dates below which have changed slightly.</p> <p>PCC approved a plan to buy more gazebos for our external events.</p> <p>It was asked if we could offer any support to the north London church which has had the fire. James H will write to the incumbent giving encouragement from our experience.</p> <p>40<sup>th</sup> re-hallowing anniversary celebrations will take place on 25 Feb 2024</p>

The meeting closed with the Grace: 19.45

**Future dates:**

<u>SC</u>	<u>PCC</u>
13 Mar	28 Mar
	4 May - APCM

22 May	6 June
26 June	4 July
4 Sept	19 Sept
	30 Sept Away Day
13 Nov	28 Nov