

Barnes Team Ministry
The Parish Church of St Mary Barnes

A meeting of the PCC took place in the Ellerton Room
On Tuesday, 1 April 2025 at 6.15pm

MINUTES

PRESENT: Revd Callum Zuckert, Peter Boyling, Richard Chalker, Mark Glasgow, Trisha Hawkins, Fouki Heller, William Heller, Elisabeth Munden, Richard Nickels, Catherine Roe, Michael Ross-McCall, Philip Smith, Deborah Stewartby, Paul Teverson

IN ATTENDANCE: Helen Gibbs

APOLOGIES: Geoffrey Barnett, Cheryl Cole, Helen Faride, Caroline Georgiadis, Revd James Marston,

Rev'd Calum opened the meeting with a prayer.

1	Minutes of the PCC meeting on 4 February 2025 were approved	
2	Matters arising from minutes of last PCC meeting <ul style="list-style-type: none"> - Piano Refurbishment update - The fundraising is going well, with 102 keys sponsored. It's possible that we may be able to do the extra work so CZ has asked BM to get a quote. 	
3	Rector's Report <ul style="list-style-type: none"> - CZ thanked everyone for the amazing welcome they have received. In particular he thanked all those who did such a huge amount of work during the interregnum, especially PB, JM and the assistant churchwardens. He said it was a particular joy to come at the start of the music festival and asked for any comments about the event as he would be attending a wash-up meeting about the festival. - CZ said that he is keen for rectors to be accountable for what they are doing pastorally and in offices. He has been meeting people to get a sense of how the parish works. On Sunday he will announce a series of meet the rector events (eg tea with the vicar, bouncy castle and prosecco on Easter Monday for young families). They will run until July with sign up sheets for small groups and wants to prioritise meeting people he doesn't yet know. - A possible VE Day event was discussed. A peace focused service was favoured, to be held in the early evening following the bells being rung for 30 minutes. It would be followed by refreshments which WH and LM volunteered to help with. - CZ proposed moving the Patronal festival from August to September. 	ALL
4	Mission Action Plan <ul style="list-style-type: none"> - The current MAP expires in 2026. CZ proposed starting a listening process in September or at the Away Day and launching a new MAP in April 2026. - CZ also proposed a liturgy review over the summer to make sure we're doing things right and everything is working eg to remove outdated references to pew sheets. 	

	<p>Growing our faith <i>Grow the involvement and number of children, young people and families; greater involvement in worship & growth of junior choir. Enable more adults to come to Christian faith and grow in faith; annual enquirers course.</i></p> <ul style="list-style-type: none"> - CZ has suggested to BM that he would support the junior choir having a break until September. This would give them time to gather resources and readvertise the choir. Lowther School have also asked about music provision. <p>Serving the people of Barnes <i>Widen access and use church for those in particular need in Barnes. New screen, projector and AV in church; explore other improvements.</i></p> <p>Promoting care for God's creation <i>Make progress in reducing our negative impact on the environment by achieving the Eco-Church Silver Award; implement planned improvements to Kitson Hall and the Church. Develop the environmental message in our worship and teaching.</i></p>	
5	<p>Finance – Presented by MRM</p> <p><u>Management accounts at 28/02/25</u></p> <ul style="list-style-type: none"> - 2-month deficit was £4 thousand (k) in 2025 compared to budget deficit £14k and 2024 surplus £16k. - Adjustments were made to Net surpluses of Friends and Hall to cater to timing mismatches in receipt of income and payment of expenses, during the first six months until a clear trend was evident. - Liquid assets (cash, bank and deposits) increased by £23k in 2025 to £112k at 28/02/25, due mainly to receipt of Music Festival advance ticket sales to be reflected as income in March. A substantial reduction in liquid assets through to 31/08/25 was forecast. - Endowment investments of £655k were £4k lower than the original investment of net house sale proceeds in December 2021 of £659k. Accordingly, there were no unrealised gains that could be converted to cash. <p><u>Draft Report and Accounts for 2024</u></p> <ul style="list-style-type: none"> - Net surplus of £27,855 was unchanged from the management accounts submitted to the PCC in January 2025 and from the Weekly News Insert. - MRM had today met with Stewardship relationship partner who advised he did not expect any significant changes to the current figures or text although minor edits were possible – final draft was expected within a week. - PB and WH requested two minor textual changes. - PCC members unanimously approved the draft Report and Accounts for year ended 31 December 2024 and authorised CZ to sign both the PCC Annual Report and Balance Sheet and MRM to sign the Balance Sheet on their behalf as evidence of their approval. <p><u>Draft Conflicts of Interest Policy</u></p> <ul style="list-style-type: none"> - Examiner Stewardship had advised that the Charity Commission expects charities to approve and implement a policy. - PCC members were expected to notify the PCC secretary of any actual or potential conflicts – an example was the PCC approving 	

	<p>a charitable donation to an individual or organisation with which a PCC member was connected.</p> <ul style="list-style-type: none"> - RN raised a scenario whereby he might agree to pay a connected party for goods or services provided to the Hall – under his duty of care to the charity, all such situations should be reported to the PCC secretary. - PCC secretary would maintain a register containing details of all reported actual and potential conflicts. - PCC members unanimously approved the Conflicts of Interest Policy. <p><u>Annual affirmation of charity objectives compliance</u></p> <ul style="list-style-type: none"> - In 2024 Stewardship requested an affirmation in respect of 2023 in the proposed format which the PCC approved on 12/03/24. - Community events income as % of total income in 2024 was 38.3%. - PCC members unanimously approved the 2024 affirmation that this income was wholly ancillary to the church's mission and objects. - TH pointed out that the bike sale income was omitted from the table and MRM agreed to include next year [41.3% including Bike sale] 	
6	<p>Safeguarding</p> <p>Annual Self audit</p> <p>The self audit has been completed and submitted. It will be circulated with the minutes. There are two key actions:</p> <ul style="list-style-type: none"> - Training - Quite a few people need to complete safeguarding training. Everyone needs to complete Foundation training at least every 3 years. NK will be emailing anyone this applies to. - Risk Assessments – We need to start doing risk assessments for activities in the church. LM has sent an email to the leaders of each group and PB. LM/NK plan to meet with them regularly (2 or 4 times a year) to keep up to date with changes within the different teams. There are good risk assessment templates online or CZ / LM / NK can help find one. <p>Changing future of Safeguarding</p> <ul style="list-style-type: none"> - National safeguarding team – This team is going to change. The details haven't been published yet but all 85 safeguarding teams will change and be led by an external team rather than the diocese. - Out of hours safeguarding team – This team has been closed to focus on training and support. Anyone at risk of immediate harm should call 999. The diocese team are available Mon-Fri, 9am-5pm or you can contact CZ, the Safeguarding Officers or the churchwardens team. Social Services can also be contacted out of hours. <p>CZ said that the church is somewhere everyone should feel safe. The work LM and NK do is central to this but safeguarding is everyone's responsibility.</p>	HG
7	<p>Fabric</p> <ul style="list-style-type: none"> - 2025 Quinquennial Inspection – The architect needs to inspect the fabric of the building every 5 years. The PCC approved the draft letter to appoint him. 	

	<ul style="list-style-type: none"> - Carbon Offsetting – This will be the third year we have paid to offset carbon. We stopped using carbon neutral fuel because it became too expensive. RN will calculate the cost (about £400). - Yew tree – Following the work carried out last year, propping around the base of the tree is still required, but we haven't been able to find someone to quote. PT recommended that, for safety reasons, we ask the expert to reappraise the tree (£750+VAT) and whether the additional works are still necessary. This was approved. The expert has also put us in touch with a contractor who will be asked to quote for the work. - Yew tree wood – Judy Gowing has met a woodcarver in Herefordshire who will make crosses (£5), key rings (£3) and bowls (£10) using the wood. He will make 5 of each (£172) to gauge interest. 	RN
8	Kitson Hall <ul style="list-style-type: none"> - KH Manager - RN reported that AJ continues to do a very good job taking leads and converting them into sales. This takes up her time and she should be recognised for it. CZ asked RN to pass on the PCC's thanks to AJ for all that she's doing. - Nursery – We have agreed heads of terms for them to start in September. This is being reviewed by the diocese now. - Barnes Community Players – They were given notice to fix up or vacate the costume store by the end of April. They have cleared the stores under the stage and appear to be making progress on costume store. - Website - TH reported that it has been agreed we will create a microsite for KH which can be styled separately, although RN would prefer a review of the whole website to avoid having a separate microsite. 	RN
9	Alcohol Licence – Patrick Findlater has held the alcohol licence for St Marys for many years. The proposal to reappoint him for a further 5 year term was approved while also committing to find a successor.	
10	Post wedding drinks receptions <ul style="list-style-type: none"> - RN asked the PCC to look again at the decision not to allow wedding drinks receptions in the church. He suggested that a policy is needed to address the concerns raised previously. RN offered to lead a working group to develop the policy with PB, a vergers (tbc) and CC. - PT noted that CoE has some guidelines on wedding receptions and how they are supervised and implemented. These guidelines place responsibility on churchwardens to be present and supervise events. - DS noted that wedding receptions in the pipeline shouldn't be affected. There are two going ahead under the old system and others haven't expressed any interest in having a reception in the church. 	
11	Minutes – for information – no comments <ul style="list-style-type: none"> - Minutes of the Communications Group meeting on 18/02/24 	
12	AOB <ul style="list-style-type: none"> - APCM - HG reported that the Annual Report is almost complete and asked that anyone contributing to the Annual Review please send their reports to CC as soon as possible now. 	

The meeting closed with the Grace at 8pm.

Future dates:

SC (2pm)

Monday 28 April

Monday 16 June

Monday 1 September

Monday 10 November

PCC (6:15pm)

Thursday 15 May – APCM

Tuesday 1 July

Tuesday 16 September

Saturday 11 October – Away Day

Tuesday 25 November

Approved 1-VII-'25.


