

Barnes Team Ministry
The Parish Church of St Mary Barnes

A meeting of the PCC took place in the Ellerton Room
On Tuesday, 1 July 2025 at 6.15pm

MINUTES

PRESENT: Revd Calum Zuckert, Peter Allen, Margaret Barrie, Richard Chalker, Mark Glasgow, Trisha Hawkins, Elisabeth Munden, Catherine Roe, Michael Ross-McCall, Peter Siddall, Philip Smith, Deborah Stewartby, Paul Teverson.

IN ATTENDANCE: Helen Gibbs

APOLOGIES: Caroline Georgiadis, Fouki Heller, William Heller, Chris Hine, Revd James Marston, Richard Nickels, Cheryl Cole.

Rev'd Calum opened the meeting in prayer.

1	Minutes of the PCC meeting on 1 April 2025 were approved and signed as an accurate record.	
2	<p>PCC appointments and approvals</p> <ul style="list-style-type: none"> - The list of PCC members for 2025/26 was accepted - PCC vice-chair - On a proposal by Trisha Hawkins, seconded by Paul Teverson, the appointment of Peter Siddall as PCC vice-chair was approved. - Standing Committee – On a proposal by Peter Siddall, seconded by Deborah Stewartby, Michael Ross-McCall and Fouki Heller were approved as PCC representatives on the Standing Committee. - Treasurer – On a proposal by Mark Glasgow, seconded by Peter Siddall, Michael Ross-McCall was appointed as Treasurer. - PCC Secretary – On a proposal by Paul Teverson, seconded by Peter Siddall, Helen Gibbs was appointed as PCC Secretary. - Electoral Roll Officer – On a proposal by Deborah Stewartby, seconded by Peter Siddall, Trisha Hawkins was appointed as Electoral Roll Officer. - Team Council representatives – Two PCC representatives to the Team Council were appointed. Mark Glasgow was approved on a proposal by Peter Siddall, seconded by Paul Teverson, and Deborah Stewartby was approved on a proposal by Trisha Hawkins, seconded by Paul Teverson. - Stewards – The Stewards on the list circulated with the meeting agenda were appointed. - List of Church Appointments – The List of Church Appointments circulated with the meeting agenda was approved with the following amendments: <ul style="list-style-type: none"> • Chris Hine has taken over from Geoffrey Barnett as Christmas Fair Lead. • Lis Munden is also on the Pastoral Team • Also, noted following the meeting, Paul Teverson is not on the Environmental Group. - To invite Cheryl Cole, Office Administrator, to attend PCC meetings – It was suggested that Cheryl need only attend PCC meetings when there are matters arising relevant to her and 	

	without need for a resolution on each occasion. This was approved.	
3	<p>Matters arising from minutes of last PCC meeting</p> <ul style="list-style-type: none"> - Piano refurbishment update – The report was received. - Yew tree – Paul Teverson (PT) reported that, following the last PCC meeting, the tree was re-inspected at the end of May by Dr Wilson who reported the following findings: <ul style="list-style-type: none"> • Pruning works and brace installation have been completed appropriately and to a high standard. • The tree appears to have responded well to pruning. • Further limb loss remains a risk due to the altered wind profile of the tree. • Windthrow due to root loss and loss of lower stem integrity is also a foreseeable outcome, though at present this is only likely under extreme weather conditions. • Stem snap is still unlikely to occur. • Stabilisation system should be implemented within one year. The position of anchors is to be determined at a later date. <p>We are trying to get in touch with the people Dr Wilson has recommended. The Quinquennial Report gives this quite a high priority. The work won't be straight forward due to the position of graves so this will be brought back to the PCC when we have more details of the works. PT confirmed that, in the event we cannot find suitable anchor points, we do not anticipate that the tree would have to be removed, but it would need to be pollarded.</p> <ul style="list-style-type: none"> - Alcohol licence – The alcohol licence is currently held by Patrick Findlater (PF) who has indicated that he wishes to retire soon. The licensee is required to give permission to others to sell alcohol in the church. An online training course needs to be completed after which the licensee is required to make sure people adhere to the rules. Peter Allen (PA) volunteered to take on this role. Helen Gibbs will let PF know and ask him to speak to PA about training. 	HG
4	<p>Rector's Report</p> <ul style="list-style-type: none"> - Worship Review – The Worship Review is intended to gauge the mood of the congregation prior to a freshening up of the service sheets. CZ proposes to launch this on Sunday 6 July after the 10am service. It will be followed by a survey to be sent out later on Sunday afternoon and CZ asked that we encourage people to complete the survey. Should they arise, some things, including any big changes, would require PCC approval. - Children and Families Worker – Jackie Davis' (JD) last day will be the last Sunday in July, after which CZ will take responsibility for the Sunday Club and toddler group until the end of the year. CZ reported that JD has written an excellent handover and will prepare resources until October half term. He suggested that any decision about appointing a new Children and Families Worker is deferred for a few months. This will allow time for the new Mission Action Plan discussions to get underway and by then he'll have a clearer sense of the role and what it involves. CZ also suggested that some of the money saved could be put towards refreshing toys and thereby investing in the ministry for the long term. 	

	<ul style="list-style-type: none"> - Security – It has been raised that doors have been left open that should be locked during the day. CZ asked those people in regularly to keep an eye on this. Cheryl Cole is compiling a list of key holders so please let her know if you have keys. 	ALL
5	<p>Mission Action Plan (MAP) CZ confirmed that we will be renewing the MAP in the coming months starting at the PCC Away Day. This will involve the whole congregation through various listening processes in the congregation and wider community.</p> <p>Growing our faith <i>Grow the involvement and number of children, young people and families; greater involvement in worship & growth of junior choir. Enable more adults to come to Christian faith and grow in faith; annual enquirers course.</i></p> <p>Serving the people of Barnes <i>Widen access and use church for those in particular need in Barnes. New screen, projector and AV in church; explore other improvements.</i></p> <p>Promoting care for God’s creation <i>Make progress in reducing our negative impact on the environment by achieving the Eco-Church Silver Award; implement planned improvements to Kitson Hall and the Church. Develop the environmental message in our worship and teaching.</i></p>	
6	<p>Finance</p> <p>Management accounts at 31/05/25</p> <ul style="list-style-type: none"> - 5-month net operating surplus of £26k in 2025 was much higher than budget and 2024 equivalent, mainly due to the Piano appeal donations (£19k), higher surplus on Friends’ Barnes Music Festival and higher net income from Kitson Hall. <p>Parish Support Fund 2025</p> <ul style="list-style-type: none"> - PCC approved the 2025 pledge at its 17 September 2024 meeting of £187,272 (unchanged from 2023 and 2024) but agreed to review the situation in mid-2025. - Despite better-than-expected financial results to 31st May, the budgeted full year deficit was £45,000, the 2025 budget reflected an expense of £187,272 and there was no pressure from the Diocese to increase the 2025 PSF payment. - Accordingly, the members unanimously agreed to pay the pledged PSF of £187,272 for 2025 without any change. - CZ recommended people look at the Southwark Diocese website which has a nice booklet and a clear breakdown of how money is spent. 	
7	<p>Safeguarding</p> <ul style="list-style-type: none"> - Administration - Lis Munden thanked Peter Boyling for offering to help with the Safeguarding administration. Record keeping is crucial to knowing we’re as safe as can be. - Training – Lis Munden reminded all PCC members that they must complete Foundation and Domestic Abuse training modules and asked anyone who hasn’t done so yet to please complete these as soon as possible. The Churchwardens will complete Leadership training as soon as training places become available. - Safeguarding Policy – This mirrors what the Diocese of Southwark recommend. It was approved. - Domestic Abuse Policy – This was approved. 	ALL

8	<p>Responding to Challenging Behaviour (Guidelines for Stewards) – This policy was approved. CZ agreed that training for the Stewards is probably required and he will also speak to Lis Munden about Safeguarding training for the Stewards.</p>	CZ
9	<p>Fabric The update from the Fabric Committee was received.</p> <ul style="list-style-type: none"> - CCTV cameras – The Fabric Committee sought approval to spend £2909 + VAT to repair the CCTV cameras and this was approved. Trisha Hawkins will let Peter Allen know who makes the cameras. Philip Smith also recommended that, whilst getting this work done, we check that the lights don't create any blind spots. - Tower Sound Control works are now able to proceed. - The walkway around the lantern - The Quinquennial review advised that access to the walkway around the lantern windows should be restricted because it is rotting. Nobody should go up there and a drone will be sent up to investigate whether it is the wood or metal causing the problem. - Railings – The Quinquennial review advised that the path behind the church should not be used as the railings are leaning causing the spikes to be at eye level. The railings belong to the church and are not included in Listed Building Regulations, but the work may require a Faculty and this is being pursued. - Heating System - The Quinquennial review advised that we plan to replace the church boilers in order to meet the CoE 2030 commitment to net zero. We will continue to monitor this in the hope that costs continue to drop. - Health and Safety Policy was approved. 	TH
10	<p>Kitson Hall The report on Kitson Hall was received.</p> <ul style="list-style-type: none"> - Small Hall – The new nursery contract is just waiting for the tenant's signature and we then have to hope they get Ofsted approval. - Kitson Hall Committee - Richard Nickels has suggested that the Kitson Hall committee is slimmed down to focus on strategy, ie is the number of hirers moving in the right direction. He intends to prepare revised Terms of Reference for the next PCC meeting. 	
11	<p>Wedding parties in church Recent issues with receptions have put strain on our volunteers who work hard to make sure weddings go well. Wedding parties were initially stopped, then on review it was agreed they could be permitted with better regulation. A paper was received outlining various recommendations. This was approved with two additions:</p> <ul style="list-style-type: none"> • £70 fee for verger to staff • £200 as a refundable deposit <p>Party needs to be finished and people gone by 2 hours after the intended start time of the service, and there will be a 15 minute window for additional things to be cleaned up. The new regulations will start in 2026 and be reviewed at the end of 2026.</p>	

12	Minutes – for information – No comments. <ul style="list-style-type: none"> - Minutes of the Friends meeting on 28/04/24 - Minutes of the Communications Group meeting on 12/06/24 	
13	AOB <ul style="list-style-type: none"> - Security of the filing system – Cheryl Cole uses Dropbox which is not particularly secure. It would be safer to have a NAS Drive secured somewhere in the church and a VLAN. This could be backed up automatically. We would also like to tidy up the WiFi which will avoid public hirers needing to use the office password/network. Together these changes will enable easier access to things while permitting some parts of the system to be more secure than others. Mark Thornton has agreed to do the work and the total cost for the WiFi and new physical / virtual storage is under £1,500. This was approved. Mark has also advised that there are ways to make streaming easier which could be done at a later stage. 	

The meeting closed at 7.40pm.

Future dates:

SC (2pm)

Monday 1 September

Monday 10 November

PCC (6:15pm)

Tuesday 16 September

Saturday 11 October – Away Day

Tuesday 25 November