



A meeting of the PCC took place on Tuesday 29 January 2019  
and started with a reflection by Paul Teverson.

## MINUTES

1. Present: Peter Boyling (chair), Geoffrey Barnett, Lis Munden, Michael Murison, Jo Fraser, Paul Teverson, Phil Bladen, Patrick Findlater, Fouki Heller and Judy Gowing.  
Apologies were received from Sue Mackworth-Praed, William Heller, Rachel Skilbeck, Tom Ridley, Cathy Putz and Annie Sullivan.
2. Designation of other business
3. Minutes of the November meeting, subject to a correction of the spelling of Wendy Robins' name, were signed as a true record.
4. Matters arising  
Progress report from the parish consultation:
  - Social media. In the absence of any progress, it was suggested that Charlie should be consulted, and that we should set up the appropriate accounts and be ready to announce the new incumbent. Wendy Robins has said her communications team at the Diocese would be happy to advise. See Deanery Synod report below.
  - Fortnightly notes to congregation. Charlie's presentation on the Youth work was well received. Future editions would feature choir, PCC (late in Feb to attract possible PCC members), Friends and Daily Friends, Financial Strategy Group, Faith in Action group, Pastoral Care.
  - St Mary's Minis. Charlie may be leaving St Mary's around Easter. The timing is not confirmed. He has prepared materials for Sunday Clubs until the summer, and is nurturing a team of four to lead the group. If he goes we will cease St Mary's Minis until new Rector arrives, as it does not fulfil the original vision.
  - Parish newsletter. The first edition should announce our new Rector. It would be good to set up the system with committed road representatives so we are ready to go when the appointment is confirmed.
5. Interregnum issues
  - All applications go initially to the Archdeacon's office. Shortlisting will take place on 25 February.
  - Parish visit 2 March. Council members, clergy and other selected people from St Mary's and the team churches are invited to be present (and contribute to lunch).
  - Peter thanked the Churchwardens and the Readers for arranging services and keeping St Mary's going in the interregnum.
  - Michael suggested that the number of GA envelopes in the plate is down; perhaps because Richard regularly encouraged people to complete the envelopes. Geoffrey will discuss this with Christabel.

- The Churchwardens encouraged the Council to discuss with them any issues, suggestions or omissions in the interregnum.

## 6. Finances

The Treasurer expects to close the NatWest account this year as the need for cash has reduced.

Kitson Hall has made a handsome surplus of £25,459. The Council approved the recommendation to transfer £15,000 to the Youth Fund, and the balance to the General Fund. With the £5,000 transferred from the Friends in consequence of the Ball, the balance of the General Fund will be virtually the same as last year. The monies held in the (discretionary) Youth Fund will be available either for the youth worker or for other pastoral assistance if needed when the new Rector arrives.

The PCC approved provision for charitable donations in 2019, of 50% of the profits from the Christmas Cards sale and from the Christmas Fair. The surpluses amount to £5,993, so there will be a distribution of £3,000 during 2019. The Treasurer explained that expenditure had been above budget in music as Henry Chandler's hours were increased, and in Office IT/consumables as a new computer and membership software were purchased.

The overall financial position is satisfactory, but is heavily dependent on the Kitson Hall's continued success. The PCC agreed Geoffrey's suggestion that we drop the Christmas card sale. It produced just over £1,000 this year and is a lot of work.

Patrick was thanked for all his diligent work.

Stewardship campaign. The Financial Strategy Group (FSG) advises that the campaign should run from early June. A successful campaign is vital to keep our finances on a good level.

Contactless-giving has been trialled by the Church of England with considerable success. The FSG has investigated and proposes to seek to introduce it at St Mary's within a few months. GiftAid on payments is also possible by completing a separate paper form.

## 7. Committee reports

Kitson Hall. There was no report but hearty thanks were recorded to both William and Cheryl.

Fabric Committee. Daniel Martin, the new parish architect, has begun to help with:

- installation of a memorial to the Hoare family on the inside north wall of the Langton chapel
- how to ensure that new dumb bells up in the tower are secure;
- repairing the mortar round the heating grilles;
- re-plastering the inside of the tower wall, once it has dried out in the summer;
- restoration and restraining of the main wooden porch door;
- repair of the lych gates;
- repair of mortar on the wall on Church Road.

Deanery Synod. Wendy Robins, the Diocese of Southwark's Director of Communications, had addressed the Deanery Synod. It was recommended that we should be engaging with social media, making the most of our websites to keep in touch with our congregations by every method possible. It is important

to use the right media for the target audience, eg Youth group-aged children do not respond to FaceBook but are much more likely to be reached via Instagram.

#### 8. Upcoming events

- Lent and Easter

The choir will sing Faure's Requiem during the Ash Wednesday service; There will be a Lent group on Thursday mornings 10-11.30 at 2 Mill Hill Road. It is hoped that another similar group at a different time might also be possible.

#### Holy Week and Easter services

Mon: Martin Calderbank reflection & compline

Tues: Stations of the Cross & compline. Geoffrey will confirm with Bishop Richard Harries that the drawings are available

Wed: Possibly Tenebrae (with Sister Margaret Anne leading)

Thurs: Maundy Supper John Kiddle will lead on all services from Thursday night to Easter morning.

Fri: Walk of Witness and 3 hr service

Stainer's Crucifixion sung by the English Chamber Choir.

Sun: Dawn Service: 8.00 and 10.00; 11.30 Charlie (if he is still here, but will need backup)

APCM: Annual review contributions are needed soon. This year the Electoral Roll must be renewed: PCC members were encouraged to sign up and to ask others to sign up too. The PCC were asked to consider what should replace Richard's address at the APCM itself.

#### 9. Correspondence: letters had been received from Matabeleland Link, -FiSH and Castelnuovo Community Project in thanks for our donations.

#### 10. Any other business:

Peter noted that the statutory fees for occasional offices had been adjusted for 2019 in line with the requirements of the Church of England. The PCC agreed that the fees over which St Mary's had control should not be changed during the interregnum.

The PCC noted that the Rectory would be occupied up to about Easter, giving time thereafter for any necessary work to the house before the new Rector took up residence.

#### Dates of next meetings:

PCC: 12 March

APCM: 4 April

Deanery Synod: Wed 5 June, All Saints, East Sheen

The meeting closed with the Grace at 21.44