



ST MARY'S BARNES

Barnes Team Ministry

The Parish of St Mary's Barnes

A meeting of the PCC took place in the Melvill Room
on Tuesday 11th November 2019

MINUTES

Present: Rev'd James Hutchings, Patrick Findlater, Rachel Skilbeck, Sue Mackworth-Praed, Fouki Heller, Phil Bladen, William Heller, Joan Wheeler-Bennett, Peter Boyling, Lis Munden, Michael Murison, Paul Teverson. Apologies were received from Christabel Gairdner, Steve Cox, Annie Sullivan, Cate Summers, Cathy Putz, Judy Gowing, Jo Fraser

1. Minutes of the October 15th meeting were signed as a correct record.

2. Matters arising – none

3. Youth Worker

One candidate applied and was interviewed, who was from a more evangelical Anglican church and it was mutually agreed not to move forward for various reasons, including travel logistics.

Rev'd James proposed to advertise again, with a deadline for applications of early in the New Year.

He also suggested seeking two part time people, to cover the next two months:

- Children's coordinator – to arrange rotas, materials for Sunday mornings, communication with parents and help at services
- Young people's group leader – to reconvene the group, and plan meetings with young people (aged 11+)
- Each role 6-8 hours per week.

The PCC agreed to these proposals.

4. Finance

The Treasurer presented draft budgets for 2020 (General Fund, Kitson Hall and Friends)

- Treasurer cautioned that an eye needed to be kept on the General Fund, as a deficit of £20,000 was budgeted for 2020. This could not continue indefinitely.
 - The PCC had agreed a £180K parish share to the Diocese
 - He noted that the sum invested had now risen to about £67K, having started at £50K; income is rolled up in the investment.
 - He recommended that the PCC seek to get regular giving increased, especially with new parishioners. It was noted that the PCC planned a stewardship campaign in Lent.

Phil reported that machines that took one off payment by debit cards were available and he would arrange for one to be trialled at St Mary's over Christmas.

- Kitson Hall
 - Net income was doing very well, mostly from three regular hirers.
 - William noted that further potential income was being missed because of the policy not to allow music after 10.30pm, because of objections from the Hall's neighbours. After discussion it was agreed to keep this policy under review.

The Treasurer proposed adoption of the budget, William seconded, and all agreed.

5. Allocation of those funds between charities

The PCC agreed that half the proceeds from the 2019 bike sale should go to charities.

- Peter proposed how the PCC could allocate to St Mary's charities the available funds from the 2018 Christmas Fair and cards sale and the 2019 Bike Sale. He recommended using the same process as in previous years, which took account of the fact that some of our charities had benefited from other St Mary's events this year, and that the Bike Sale was advertised as supporting specific charities. He declared an interest in the Under Tree Schools charity, and Patrick declared his interest in the Castelnau Centre.
- The proposal was seconded by Lis, and the PCC agreed that UTS, Castelnau Centre, GlassDoor, FiSH and Age UK Richmond should each receive £1,000, and that Zimbabwe Link and Welcare should each receive £2,500.
- Revd James said that in the New Year there should be a review of the charities the church should support in future.

6. Extension to opening hours for the church

Peter updated the PCC on implementing the decision they had made at the previous meeting.

- A rota will be established to lock up the church on a daily basis.
- There will be a sign inside church indicating that to speak with anyone in the office, one would need to walk round to the outside office door.
- A camera would not be needed as the inside door to the vestry would not have to be unlocked.
- Locks will be changed as planned
- A security adviser would visit shortly to offer advice, including on an alarm for the use of Friends.
- There will only be one scrapbook on display at a time.
- Wall safe – experience over the last 30 years indicated that if there were an attack on the safe it would be on the door, not the surrounding ancient wall. So the safe could stay in use.
- Revd James had begun to seek volunteers to man the church in the extended hours.

7. Hoare Memorial

Peter introduced the PCC to the proposal for a new memorial to the presence of the Hoare family in Barnes in the 18th century.

- After some years of negotiation, representatives of the family, the church and the diocese seemed content in principle with a design of an oval stone plaque to be placed between the windows on the north wall of the chapel. The proposed wording commemorating 16 members of the family was read to the PCC. Remnants of the old memorial destroyed in the fire currently in the area of the new memorial would be relocated elsewhere on the wall
- The Hoare family will pay for the works, including filling in the central slit on the wall and the access door to the heating cavity, and lime washing the wall the current colour.
- Peter noted that faculty approval was required from the diocese. When the remaining details of the proposal had been drawn up the PCC would be asked to agree a resolution that the faculty be sought.
- Joan mentioned there is also a memorial at the Wetlands to the Hoare family.

8. Safeguarding:

Lis presented a template of a risk assessment spreadsheet. The PCC agreed that this should be filled out by anyone who is holding any type of activity in the church.

Risk assessments will therefore go out to all groups such as choir, Sunday School, as well as those organizing church activities such as concerts etc. The PSOs would oversee the process and review each assessment.

External hirers will be asked to show the church their risk assessments.

- Lis reported that so far ten people had signed up for the safeguarding training on Feb 29th.

9. Committee and group reports

Kitson Hall

- 2 Kitson Road has received planning approval to build a side extension right up against the boundary wall of the Hall. The builders want to demolish the wall, alongside the nursery. They want to start on the 6th of January.
- The nursery was relatively relaxed about this. The children will not be outside playing much during January.
- Families will enter the nursery through the other side of the Hall during the build.
- Party Wall Award must be agreed between the two parties.
- The Diocese needs to approve as it is their land.
 - William then showed plans; the wall will be up to 2.9 meters high.
 - Construction time estimated is 9 months.
 - Paul suggested that the Hall insurers should be notified.

10. Report from the Rector

- Revd James told the PCC about a recent interfaith meeting held in St Mary's, which members of the Baha'i, Muslim and Sikh communities had attended.

11. AOB

- Patrick suggested that as William is standing down from the Fashion Show committee it might be appropriate for someone else from the PCC to replace him.

PCC dates for 2020

PCC: 4 Feb

PCC: 17 March

ACPM: 30 April

PCC: 19 May

PCC: 14 July

Away day 26 Sept

PCC: 20 Oct

PCC: 24 Nov

The meeting closed after Compline at 21.57.

RS