



# ARRANGING YOUR WEDDING

## THE PARISH CHURCH OF ST MARY'S

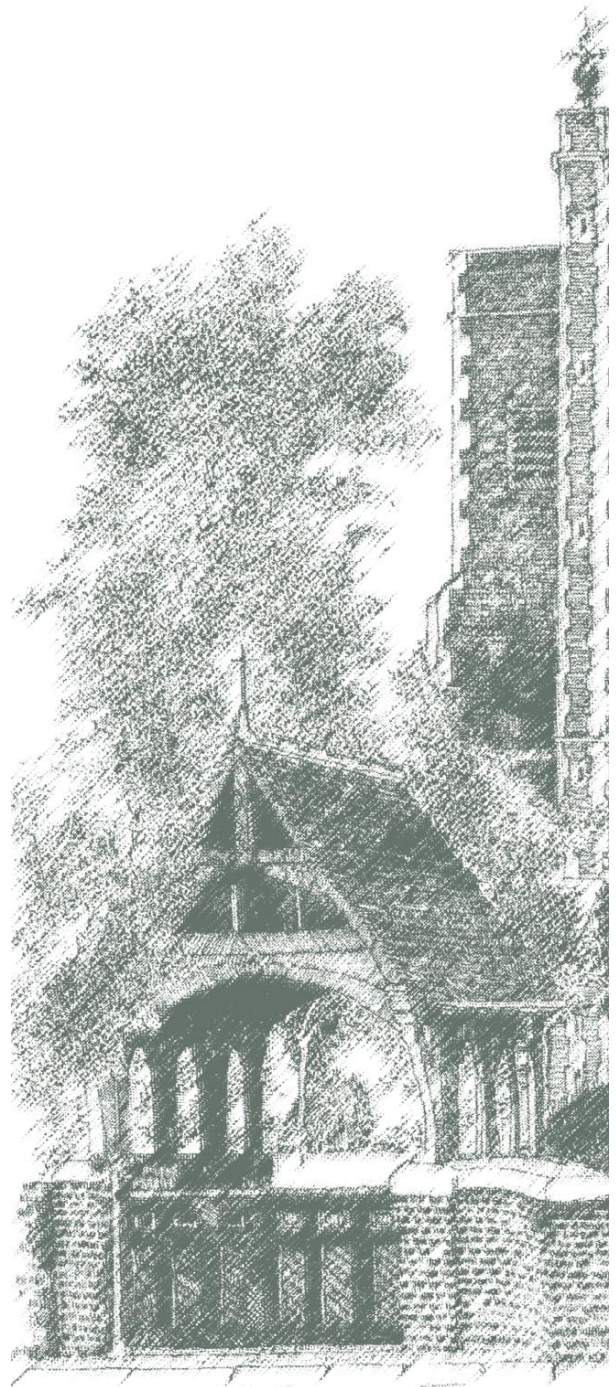
### A. INTRODUCTION

Your wedding will be one of the most important days of your life and the central point of the day will be the service in Church. We are always delighted when couples choose to be married at St. Mary's Barnes and we work very hard to ensure that the service is unforgettable for all the right reasons and the highlight of the wedding day.

You may be married in St. Mary's when either the bride or bridegroom (or both) live in the Parish of Barnes which is most of SW13. You may also be married at St. Mary's if you satisfy any of the following qualifying connections:

- if this is the parish where you were baptised and/or confirmed
- if you have lived in this parish for 6 months or more, at any time during your lives
- if you have attended worship in this parish for at least 6 months
- if this is the parish where your parents have lived or worshipped (during your lifetime)
- if your parents or grandparents were married in this parish

If either (or both) of you have been married before and divorced this is not a barrier to being married in the Anglican Church but it is something that needs to be discussed with the priest who is going to marry you. Weddings can be arranged on most days Monday – Saturday but before making any arrangements it is very important that you check to see if your preferred date is possible for us at St. Mary's. After you have filled out a marriage application form and sent it to us we will be able to confirm your eligibility and your booking.



**B. BOOKING**

You should book the service with the Church Administrator, St Mary's Church Office on 020 8741 5422 or email: [office@stmarybarnes.org](mailto:office@stmarybarnes.org)

You will be sent a form to complete which should be returned to the Church Office.

**FEES 2012**

**Fees are subject to revision each January**

<b>WEDDING SERVICE</b> (including certificate and reading of Banns) April – September October – March	  <i>£287.50</i>  <i>£337.50</i>
Director of Music Fee for music planning (includes one planning consultation)	  <i>£45</i>
Organist (fee applies even if couples own organist used)	  <i>£130</i>
Bells	  <i>£275</i>
Choir (professional quartet)	  <i>Price on application</i>
Flowers by Sue Adams	  <i>By arrangement with Sue</i>
Video (fees for the choir and organist are doubled to cover recording rights)	  <i>If applicable</i>
Voluntary contribution to the mission and ministry of St. Mary's	  <i>£380</i>
Service of Blessing	  <i>£400</i>
Parish Clerk	  <i>£50</i>
To call Banns without Service	  <i>£34</i>

**A cancellation charge is levied if a choir or organist booking is cancelled less than 2 months before the wedding.**

Please pay by bank transfer (with reference of 'Wedding - Your Surnames') to:  
CAF Bank plc, 25 King's Hill Avenue, King's Hill, West Malling, Kent ME19 4JQ  
Account Name: St Mary's PCC Barnes Sort Code: 40-52-40 Account Number: 00021287

Or please make your cheque payable to St Mary's PCC Barnes and return to:  
Cheryl Cole, Parish Administrator, St Mary's Church Office, Church Road, Barnes SW13 9HL  
Email: [office@stmarybarnes.org](mailto:office@stmarybarnes.org)

**C. BANNS**

- a) To publish your intention to marry, Banns must be called in the Parish Church of the parishes in which both the bride and groom reside. In the Church of England, Banns must be published three times before the wedding. This is a legal requirement. They are read out on three consecutive Sundays during the three months prior to your wedding date. If you reside outside the Parish of St. Mary's and are on the electoral roll of this parish because you attend services here regularly, it is still necessary to have your Banns read at your local Parish Church as well as at St. Mary's.
- b) It is your responsibility to arrange for the calling of Banns and it is advisable to contact your parish church at least four months before your wedding in order for them to be called.
- c) Banns are called on three consecutive Sundays within three months of your wedding. They do not need to be called on the same Sundays in both/all churches. It is desirable that you should come to church to hear the Banns read on at least one Sunday.
- d) Many couples and their families choose to attend the publication of their Banns of marriage and we look forward to welcoming you for this. At St. Mary's, they are usually read at the end of the 10am Service. The publishing of Banns usually takes the form:  
*"I publish the Banns of marriage between John Smith, of the parish of St Martin's, Low Marple, and on the electoral roll of this parish, and Jane Brown, of this parish. This is for the first time of asking. If any of you know any reason in law why these persons may not marry each other you are to declare it."*
- e) The Banns Certificate: where Banns have been called in another parish, the certificate should be sent to the Church Administrator at least 14 days before the date of your wedding.
- f) Licence – in some cases e.g. if one or both of you are not UK citizens, it is necessary to obtain a licence instead of Banns. Further information can be provided by the Church Administrator or the priest.

**D. PRIEST**

When you book the wedding we will arrange for one of the parish clergy to take the service. He/she will see you soon after the booking and on a number of occasions to help you put together your order of service and prepare for the wedding. He/she will take you through the different things you need to think about and ensure that St Mary's provides the best possible start to your married life. Please take the initiative to contact the priest who is marrying you in the first instance. It is also possible for you to bring in a visiting priest to help with the service. This is strictly at the discretion of the Rector of St Mary's.

**E. PREPARING FOR YOUR MARRIAGE**

At St Mary's we take marriage preparation very seriously in the belief that your wedding is a deeply significant step in your lives. To help you prepare for your marriage, we would like to invite you to take part in a preparation course over two evenings. You will meet with a marriage team couple to discuss a number of matters of interest and concern to you both. It is informal, confidential and enjoyable! If you agree to take part in this, the co-ordinator, **Mrs Jo Battersby** (Tel: 020 8748 7330), will contact you to arrange a meeting with the team couple approximately 3 months before your wedding.

**F. MUSIC**

*From the Director of Music, Mr. Daniel Turner:*

*email: danny.turner@mac.com*

This section is intended to explain what choices of music need to be made by the bride and groom for the wedding ceremony and to give suggestions for possible pieces of music to be used.

Please note that what follows is only a guide based on traditional choices made by many wedding couples. Individual requests will be accommodated where possible.

**At a wedding there are five main decisions to be made concerning the music:**

- **Music before the ceremony as the guests arrive**
- **Music for The Procession of The Bride (what you will walk down the aisle to!)**
- **Music during the service e.g. during the signing of the registers**
- **Hymns**
- **Music for The Recession – as you leave the church**

**Pre-ceremony music as the guests arrive**

This sets the mood, which is usually quiet, and acts to prepare everyone for the service. The music can be classical, romantic, love songs, religious, folk, celtic or any combination. You may use the CD player attached to the PA system in St Mary's however this requires advance notice to the Priest officiating at the service. If you have no preferences then the organist will simply play a traditional selection – many couples choose this option.

Suggestions:

"Air" from Handel's "Water Music"

"Air on the G String" from J. S. Bach's *Orchestral Suite No.3*

"Canon in D" by Pachelbel

**Music for The Procession of The Bride**

The processional music is traditionally majestic, grand and stately. The bride's entrance is announced by uplifting music and everyone stands to welcome her. The bride often enters to the Bridal Chorus ('*Here comes the Bride*') however couples may wish to choose something else.

Suggestions:

Wedding March from *Lohengrin* by Wagner

Processional to *Te Deum* by Charpentier

A Trumpet Tune by Purcell

A Trumpet Voluntary ("Prince of Denmark's March") by Clarke

Arrival of the Queen of Sheba from Handel's *Solomon*

Hornpipe from Handel's "Water Music"

**Music during the Service (e.g. during the signing of the registers)**

Some couples choose to have a solo singer or choir to provide music for the signing of the registers. Sometimes the bride and groom will ask a friend to sing during the ceremony. If you would like a choir or a soloist, but do not have anyone specific in mind then please contact me and I will advise on booking and fees etc. Otherwise many couples choose to have an organ piece.

Suggestions:

Ave Maria by Schubert

Ave Maria by Bach/Gounod

Air on the G String from J. S. Bach's *Orchestral Suite No.3*

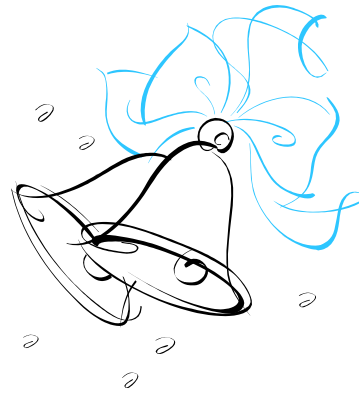
Canon in D by Pachelbel

Jesu, joy of man's desiring by J.S. Bach

## Hymns

At St Mary's we use the New English Hymnal for our services, however, as many couples opt to have a separate service sheet you can choose your hymns from a wider source and have the text printed separately. Please do discuss your hymn choice with both the Priest and the Director of Music. Suggestions: *There are usually two or three hymns during a wedding service. Try to find hymns that are familiar to those who will be present - and are easy to sing! The following are popular choices:*

All things bright and beautiful  
 Come down O love divine  
 Father hear the prayer we offer  
 Give me joy in my heart  
 Love divine, all loves excelling  
 Lead us, heavenly Father, lead us  
 Lord of all hopefulness  
 Make me a channel of your peace  
 Morning has broken  
 One more step along the world I go  
 O, praise ye the Lord  
 Now thank we all our God  
 Praise my soul, the king of heaven  
 The king of love my shepherd is



## Recessional Music

The recessional voluntary happens at the very end of the wedding ceremony i.e. as the newly married couple process out of the church.

Suggestions:

Wedding March from Mendelssohn's *A Midsummer Night's Dream*

Ode to Joy by Beethoven

Hornpipe from Handel's "Water Music"

Toccata from Widor's *Organ Symphony No. 5 in F*

**A cancellation charge is levied if a choir or organist booking is cancelled less than 2 months before the wedding.**

## G. FLOWERS

St Mary's policy is that flowers for weddings are arranged by our flower arrangers. Please contact:

**Mrs Sue Adams,**

**25 Castelnau, Barnes, SW13 9RP**

**Tel: 020 8748 2040**

**Email: [sue.adams@btinternet.com](mailto:sue.adams@btinternet.com)**

We are unable to give access to the church to outside florists.

## H. BELLS

Bellringers are available to ring at weddings usually at the beginning and end of weddings.

Please indicate on the booking form if you would like to request the ringing of the bells for your wedding.

**I. PHOTOS/VIDEOS**

Photography is an important feature in your wedding arrangements and it is hoped you will arrange for a photographer who will respect the restrictions for photography in St. Mary's Barnes. Please ask your photographer to speak to the priest before the service. Video photography is only permitted after consultation, please check with your priest.

*For legal reasons, the fees of the choir and organist are doubled when a video is taken.*

**J. REHEARSAL**

A wedding rehearsal with the priest will be arranged for some time during the week prior to the wedding. Please bring to the rehearsal: bride's father (or other person giving the bride away), best man, bridesmaids/pageboys, and ten copies of your printed order of service.

**K. SERVICE SHEETS**

Many couples like to have a printed service sheet with the order, words to hymns etc. This is not essential, but if you plan to use a service sheet please consult the priest conducting the wedding **before** it is printed.

**L. READINGS**

The wedding service normally has a Bible reading, which is chosen from a wide range of topics such as love, commitment and the best foundations for living. Some deal more specifically with the love of God and the example Jesus gave us. Your Priest will be able to help you decide on a reading that fits in with your wedding. As well as other Bible readings, she or he may be happy for you to include a suitable non-religious reading. Choices have been as diverse as 'Winnie the Pooh' and 'Captain Corelli'!

There are many popular and exciting readings. Read some of these together and see if what they say seems important to you.

*God creates women and men to look after the earth (Genesis, Chapter 1, verses 26-28)*

*A love poem between two lovers (Song of Solomon, Chapter 2, verses 10-13; Chapter 8, verses 6&7)*

*Jesus teaches how to live life that brings true happiness (Matthew, Chapter 5, verses 1-10)*

*Jesus teaches about marriage, and welcomes children (Mark, Chapter 10, verses 6-9 and 13-16)*

*What happens when Jesus attends a wedding reception (John, Chapter 2, verses 1 - 11)*

*Love, actually! (1 Corinthians Chapter 13)*

*Committing to each other (Ephesians Chapter 5, verses 21-33)*

*Seeing the good side... (Philippians Chapter 4, verses 4 - 9)*

*Getting the perfect relationship (Colossians Chapter 3, verses 12 - 17)*

*Being a good lover! (1 John Chapter 4 verses 7 - 12)*

Readings are available to view online at [www.biblegateway.com](http://www.biblegateway.com).

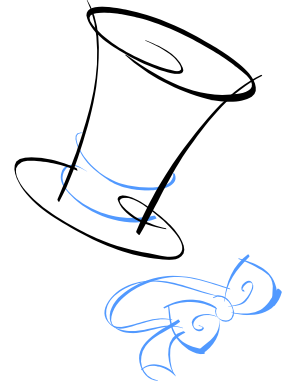
**M. CONFETTI**

Only biodegradable varieties are permitted.

## TIMETABLE FOR THE WEDDING ARRANGEMENTS

### At least four months before the wedding:

1. Contact the Church Administrator on 020 8741 5422 to:  
Arrange the publishing of the Banns  
Get the name and contact details of the organist
2. Telephone or email the priest to arrange a meeting to:  
Discuss the order of service  
Arrange a wedding rehearsal date  
After meeting the priest, make contact with our florist, Sue Adams,  
and our Director of Music, Danny Turner.
3. Arrange a date for your marriage preparation course with Mrs Jo Battersby  
(details in paragraph E)
4. Contact Mrs Sue Adams to discuss your wishes for flowers in church.



### At least two months prior to the wedding:

5. Return the music form to the Director of Music or the Church Administrator and note that any musical accompaniment you have chosen at this stage cannot be cancelled without incurring a charge.
6. You will be invoiced for all the costs of the wedding

### At least two weeks prior to the wedding:

7. Send the Banns certificate from other churches (where applicable) to the Parish Clerk or the Church Administrator.

### A few days before the wedding:

8. Meet the priest for a rehearsal as arranged

## RESOURCES

In addition to this document printed exemplar wedding orders of service are available from the Parish Office by request. We recommend the following online resources:

- [www.yourchurchwedding.org/planner](http://www.yourchurchwedding.org/planner)  
An official site of the Church of England with an excellent Wedding Planning aid.
- [www.2-in-2-1.co.uk](http://www.2-in-2-1.co.uk)  
if you go to the 'Wedding Centre' section of their site you will find lots of suggestions regarding hymns.
- [www.confetti.co.uk](http://www.confetti.co.uk)  
This site includes the words and music of the more popular wedding hymns as well as suggestions for readings.
- [www.weddingguide.co.uk](http://www.weddingguide.co.uk)  
The Information and Advice section has suggestions for readings and music including clips of the more popular processional music to help you make your choice.
- [www.weddings.co.uk/info](http://www.weddings.co.uk/info)  
This gives some Biblical and secular reading suggestions for your wedding.

**TEAM RECTOR: REV'D RICHARD SEWELL, THE RECTORY, 25 GLEBE RD, BARNES, LONDON SW13 0DZ**

**TEL: 0208 288 7690 EMAIL: [rector@stmarybarnes.org](mailto:rector@stmarybarnes.org)**

**HONORARY ASSISTANT PRIEST: THE REV'D PROF RAYMOND CHAPMAN**

**TEL: 0208 748 9901 EMAIL: [raymond@stmarybarnes.org](mailto:raymond@stmarybarnes.org)**

**HONORARY TEAM CURATE: THE REV'D DAVID THOMAS**

**EMAIL: [david@stmarybarnes.org](mailto:david@stmarybarnes.org)**

**ST MARY'S CHURCH OFFICE, CHURCH RD, BARNES, LONDON SW13 9HL**

**TEL: 0208 741 5422 EMAIL: [office@stmarybarnes.org](mailto:office@stmarybarnes.org) WEBSITE: [www.stmarybarnes.org](http://www.stmarybarnes.org)**

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# WEDDING MUSIC PLANNING FORM

Daniel Turner *Director of Music at St Mary's Barnes*  
 email: [danny.turner@mac.com](mailto:danny.turner@mac.com)



<b>Wedding Date:</b>	
<b>Time:</b>	
<b>Bride's Name:</b>	
<b>Groom's Name:</b>	

## MUSIC CHOICES

Pre-ceremony Music (as the guests arrive)	
Music for The Procession of The Bride	
Music during the Service (e.g. during the signing of the registers)	
Hymns	
Recessional Music	
Choir	
Soloist(s)	